ARGONNE NATIONAL LABORATORY

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Advanced Photon Source

February 7, 2005

To: W. Ruzicka, AOD Division Director

R. Gerig, ASD Division Director

From: E. Gluskin, XFD Division Director E. G.

Subject; Final Signoff Responsibilities for Beamline Components.

Effective immediately, Mark Beno, XFD Deputy Director, will assume responsibility for approval of procedures and validation plan, and for final signoff for repairs to and reconfigurations of beamline components on an interim basis in accordance with the Policy on Design, Installation and Maintenance of Radiation Safety Systems. The assumption of this responsibility for final level of approval does not remove the responsibilities of line management in the division that makes the repair or change to beamline components. Therefore signoff by the appropriate management level commensurate with risk level, i.e. responsible engineer, group leader or ADD/DDD, is expected.